

Staffordshire and Stoke-on-Trent Joint Archives Committee

Thursday, 15 June 2017

10.30 am

County Record Office, Stafford

John Tradewell
Director of Strategy, Governance and Change
7 June 2017

A G E N D A

1. Appointment of Chairman and Vice-Chairman

The Standing Orders for the Joint Committee state that:-

“At its annual meeting the Joint Committee shall elect until the date fixed for the next following annual meeting a Chairman and Vice-Chairman from amongst its members (on a rotating basis alternatively between the two Councils) but so that the Chairman and Vice-Chairman shall not be representatives of the same Council”.

At the Joint Committee meeting on 16 June 2016, Mr. Terrence Follows was appointed Chairman and Mrs. Gill Heath appointed Vice-Chairman up to the annual meeting of the Joint Committee in 2017.

2. Apologies

3. Declarations of Interest in accordance with Standing Order 16

4. Minutes of meeting held on 9 February 2017 (Pages 1 - 4)

5. Joint Archives Services: Annual Report 2016/17 (Pages 5 - 36)

Joint report of the Deputy Chief Executive and Director for Families and Communities (Staffordshire County Council) and Director of Housing and Customer Services (Stoke-on-Trent City Council)

6. Joint Archives Service: Revenue Outturn 2016/17 (Pages 37 - 48)

Joint Report of the Director of Finance and Resources (Staffordshire County Council) and the Chief Operating Officer – Resources Director (Stoke-on-Trent City Council)

7. Staffordshire History Centre Project Update (Pages 49 - 60)

Joint Report of the Deputy Chief Executive and Director for Families and Communities (Staffordshire County Council) and Director of Housing and Customer Services (Stoke-on-Trent City Council)

8. Archives Accreditation Update (Pages 61 - 64)

Joint report of the Deputy Chief Executive and Director for Families and Communities (Staffordshire County Council) and Director of Housing and Customer Services (Stoke-on-Trent City Council)

9. Date of next meeting - Thursday 16 November 2017 at 10.30 am, City Central Library, Stoke-on-Trent

10. Exclusion of the public

The Chairman to move:-

“That the public be excluded from the meeting for the following items of business which involve the likely disclosure of exempt information as defined in the paragraphs of Part 1 of Schedule 12A (as amended) of the Local Government Act 1972 indicated below”.

PART TWO

(All reports in this section are on pink paper)

Nil

Membership	
Ian Parry	Gill Heath
Mike Davies (Observer)	Anthony Munday

Note for Members of the Press and Public

Filming of Meetings

The Open (public) section of this meeting may be filmed for live or later broadcasting or other use, and, if you are at the meeting, you may be filmed, and are deemed to have agreed to being filmed and to the use of the recording for broadcast and/or other purposes.

Recording by Press and Public

Recording (including by the use of social media) by the Press and Public is permitted from the public seating area provided it does not, in the opinion of the chairman, disrupt the meeting.